



Coronavirus (Covid-19) - Advice to ETOs

It should be stressed that this virus is relatively mild and generally affects only the old and those with pre-conditions such as diabetes, lung disorders and heart disease. 80% of people affected show mild symptoms, and frequently none at all. England has been less affected by the virus than many other countries, with very few cases confirmed in our part of the country.

What WE Are Doing

1. New students starting a course at Beet or ITTC will have their temperature tested using a no-contact digital thermometer. If the result is positive, the student will be supported through the process of calling 111 to receive instructions from the Health Service on how to proceed.
2. Hand sanitisers are situated throughout the school, including all classrooms, entrances and corridors. Students are urged to use them, and to wash their hands regularly.
3. Notices in every classroom contain clear information about basic health and hygiene, including where to get a temperature test in the school.
4. We are checking UK government updates daily, and following the guidelines as they are issued, in addition to advice issued by English UK:
<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>
5. Provision has been made to relocate Beet to the ITTC building, or vice versa, should we be required to shut down the building and disinfect before returning to normal.
6. Should we be ordered by the government to lock down completely, and staff and students to self-isolate, we will continue to deliver lessons online until we are permitted to resume normal service. We would expect this to be for a maximum of 14 days.

What YOU Should Do

1. Pre-Arrival: Students from affected countries must not travel to England if they are showing any of the Covid-19 symptoms, which are coughing, high temperature (38 degrees Celcius), shortness of breath.

2. You must check our government website for instructions, if the student comes from, or has transited through, an affected country or area. The website also provides a list of which areas are affected: <https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

3. Students unwilling to travel may start their course at a later date. There will be no extra charge, except where higher summer accommodation fees apply.

4. Students are always advised to ensure they are insured. The importance of this should be emphasised by you.

Refunds: *Individuals:* The school's normal terms and conditions apply. However, if a student is prohibited from travel by government order, the course can either be postponed or a refund requested.

Groups: Those unable to travel as the result of a government order can apply for a refund of fees. However, we are happy to reschedule the course without incurring any extra charges, unless higher summer accommodation rates apply.

Please note, we can refund only those costs that have been paid to us. We cannot refund air fares, insurance etc.